

NOTIFICATION

Subject: Geeta University Fine Policy:

A: Late Fee Policy on payment of semester Fee

To enforce the students to pay their semester academic fee within stipulated time, the following guidelines shall be applicable:

| S.N | Fine | Point of Time of late fee |
|-----|----------------------------|--|
| 1 | Rs.50/- per day | <ul style="list-style-type: none"> Upto 10 Days after the last date of fee. |
| 2 | Rs.500 + Rs.100/- per day | <ul style="list-style-type: none"> 11th Day onwards upto 20th day after last date of fee. |
| 3 | Rs.1500 + Rs.200/- per day | <ul style="list-style-type: none"> 21st Day onwards upto 30th day after last date of fee. |


After 30th day of the last day of the fee, name of the student shall be struck off from the roll and shall be re-registered on paying the re-registration charges of Rs.3500/-. Such students will only be eligible for registration for the next semester after the readmission.

B: Fine on Registration on next semester

To enforce the students to register in the next semester within stipulated time, the following charges shall be levied on the concerned students who were eligible for registration but fail to register within stipulated time announced by the University:

| S.N. | Fine | Late Registration Charges |
|------|---------------------------|--|
| 1 | Rs.50/- per day | <ul style="list-style-type: none"> Upto 10 Days after the last date of Registration. |
| 2 | Rs.500 + Rs.100/- per day | <ul style="list-style-type: none"> 11th Day onwards upto 20th day after last date of Registration |

- After 20th day of the last day of the fee, name of the student shall be struck off from the program and the concerned student shall be required to re-register after paying the **re-registration charges of Rs.2500/- upto 30th day of the last date of Registration.** No student will be able to register in the current semester after 30 days.



- It is mandatory for all the students to maintain 75% attendance to appear in End Semester Examination.
- The classes shall commence as per academic calendar according to the time tables uploaded on ERP and the attendance of the classes shall be counted from the very first day of the classes as notified in academic calendar.
- The students who have completed their late registration, will not be granted any type of relaxation in order to maintain 75% attendance to appear in MSTs and Examination etc.
- Readmitted students of previous semester will only be eligible for registration for next semester only after paying the academic fee of last semester with a fine of Rs. 5000/- as mentioned in point A. No registration fine will be charged for such students. However, the clause of attaining attendance of 75% will be applicable on such cases.

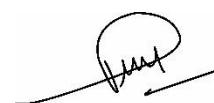
C: Fine on Library Books

To enforce the students to return the book issued to the concerned within stipulated time, the following charges shall be levied on the concerned students who fails to return the book within the time for the issuance of the book:

(Fine on Text Book):

| S.N. | Fine | Duration |
|------|--------------------------|--|
| 1 | Rs.05/- per day | <ul style="list-style-type: none"> • Upto 15 Days after the last date of return of the book. The fine shall be charged per book. |
| 2 | Rs.100 + Rs.05/- per day | <ul style="list-style-type: none"> • 16th Day onwards upto 30th day after the last date of return of the book. The fine shall be charged per book. |

After 30th day, the actual cost of the text book along with fine of 30 days shall be levied on the student per book.



(Fine on Reference Books):

| S.N. | Fine | Duration |
|------|--------------------------|---|
| 1 | Rs.10/- per day | <ul style="list-style-type: none"> • Upto 15 Days after the last date of return of the book. • The fine shall be charged per book. |
| 2 | Rs.150 + Rs.15/- per day | <ul style="list-style-type: none"> • 16th Day onwards upto 30th day after the last date of return of the book. • The fine shall be charged per book. |

After 30th day, the actual cost of the text book along with fine of 30 days shall be levied on the student per book.

C: Fine on In-disciplinary cases:

The fine shall levied on the concerned student/students on the recommendations of the concerned committee based on the gravity of the case.



Deputy Registrar